



Charters Towers

DALRYMPLE TRADE TRAINING CENTRE

AGREEMENT: CODE OF CONDUCT AND STUDENT INFORMATION, COMMUNICATION AND TECHNOLOGY (ICT) RESPONSIBLE USE

I have read and understood this student handbook outlining important policies and procedures, safety requirements and the Dalrymple Trade Training Centre's Code of Conduct and student responsibilities. I agree to follow all instruction provided by trainers, Centre management and staff to ensure the safe operation of the Centre for myself and others.

I understand that the Centre's information and communication technology (ICT) facilities provide me with access to a range of essential learning tools, including access to the internet. While I have access to the Centre's ICT facilities: I will use it only for educational purposes; I will not undertake or look for anything that is illegal, dangerous or offensive.

I will ensure my phone is turned off and secured in my bag between 8:30am and 3pm, while I am at the Centre.

I understand that my online behaviours are capable of impacting the good order and management of the Centre while I am in attendance.

I will be ready to learn each day with the appropriate equipment as outlined by my trainer including my own digital device, appropriate uniform and PPE.

I understand that if the Centre decides I have broken the rules for using its facilities, appropriate action may be taken as per the Dalrymple Trade Training Centre's management of breaches of code of conduct and my respective school's Behaviour Management Policy, which may lead to cancellation of enrolment.

I agree to abide by the Dalrymple Trade Training Centre's Student Code of Conduct.

(Student Name)

(Parent/Caregiver Name)

(Student Signature)

(Parent/Caregiver Signature)

(Date)

(Date)

(Student's School)